

Project 3: Reflection on Discussion Leader/ Facilitator Experience (individual)

Possible points (maximum): 25 points

Due: December 14 at 11:59 pm Eastern Time. It is wise to write-up the bulk of your reflection right after your experience as an online discussion leader/ facilitator. You can submit your individual paper at any time after your activity as leader is completed, but no later than Dec. 14.

Project Description:

Reflection is an important component of online learning, especially when you are an online learner. Additionally, a reflection about your own performance is a critical skill in professional work. In this project, you are expected to reflect upon what you have learned in this course, especially on your experience as an online discussion leader/ facilitator.

Online Discussion Leader/ Facilitator

As part of your participation grade, you are expected to serve as an online discussion leader/ facilitator for *at least* ONE online discussion. As the discussion facilitator, you will need to:

1. Set the agenda for the discussion: the objectives of the discussion, guiding questions, or scenarios for discussion.
2. Clarify Purpose: What is the expected outcome of the discussion.
3. Encourage the participation: Create a trustful atmosphere.
4. Guide the discussion by asking leading questions rather than speaking up for him or herself.
5. Ensure that some participants do not dominate the conversation by inviting less participative elements to jump in the discussion.
6. Keep the discussion focused on the topics related with the readings.
7. Encourage multiple views of the same issue(s).
8. Bring the discussion to an end by summarizing the highlights (short posting).

Synthesize and write up what you have learned with this experience as an essay. Please note, a synthesis is an amalgam or fusing of different ideas and themes that emerged from the activity or experience.

Deliverable:

- Your essay should be approximately 1,500 to 2,000 words critique report (Word Doc preferred). References and appendices do not count towards the word count.
- Use appropriate headings to facilitate readability.
- Post essay (Word Doc preferred) on Carmen.

Evaluation Criteria

Your reflective paper will be graded for clarity, depth of insight and logical relationship of the insight to your experience as an online discussion leader/ facilitator.